

# NOTIFICATION OF DECISIONS

1 NOVEMBER 2013 TO 31 JANUARY 2014

## **SLOUGH BOROUGH COUNCIL**

### **NOTIFICATION OF DECISIONS**

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function.

As part of the process, the Council will publish a Notification of Decisions which sets out the decisions which the Cabinet intends to take over the following 3 months. The Notice includes both Key and non Key decisions. Key decisions are those which are financially significant or have a significant impact on 2 or more Wards in the Town. This Notice supersedes all previous editions.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Notice will/may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

This document provides a summary of the reason why a matter is likely to be considered in private / Part II. The full reasons are listed alongside the report on the Council's website.

If you have any queries, or wish to make any representations in relation to the meeting being held in private for the consideration of the Part II items, please email [catherine.meek@slough.gov.uk](mailto:catherine.meek@slough.gov.uk) (no later than 15 calendar days before the meeting date listed).

#### **What will you find in the Notice?**

For each decision, the plan will give:

- The subject of the report.
- Who will make the decision.
- The date on which or the period in which the decision will be made.
- Contact details of the officer preparing the report.
- A list of those documents considered in the preparation of the report (if not published elsewhere).
- The likelihood the report would contain confidential or exempt information.

## **What is a Key Decision?**

An executive decision which is likely either:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards within the borough.

## **Who will make the Decision?**

Decisions set out in this Notice will be taken by the Cabinet, unless otherwise specified. All decisions (unless otherwise stated) included in this Notice will be taken on the basis of a written report and will be published on the Council's website before the meeting.

The members of the Cabinet are as follows:

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|---|-------------------------|
| • Leader of the Council – Finance & Strategy                  | Councillor Anderson     |
| • Commissioner for Community & Leisure                        | Councillor Pantelic     |
| • Commissioner for Education & Children                       | Councillor P K Mann     |
| • Commissioner for Environment & Open Spaces                  | Councillor Parmar       |
| • Commissioner for Neighbourhoods & Renewal (& Deputy Leader) | Councillor Swindlehurst |
| • Commissioner for Performance & Accountability               | Councillor Sharif       |
| • Commissioner for Social & Economic Inclusion                | Councillor Munawar      |

## **Where can you find a copy of the Notification of Decisions?**

The Plan will be updated and republished monthly. A copy can be obtained from Democratic Services at St Martin's Place, 51 Bath Road on weekdays between 9.00 a.m. and 4.45 p.m., from MyCouncil, Landmark Place, High Street, or Tel: (01753) 875120, email: [catherine.meek@slough.gov.uk](mailto:catherine.meek@slough.gov.uk). Copies will be available in the Borough's libraries and a copy will be published on Slough Borough Council's Website.

### **How can you have your say on Cabinet reports?**

Each Report has a contact officer. If you want to comment or make representations, notify the contact officer before the deadline given.

### **What about the Papers considered when the decision is made?**

Reports relied on to make key decisions will be available before the meeting on the Council's website or are available from Democratic Services.

### **Can you attend the meeting at which the decision will be taken?**

Where decisions are made by the Cabinet, the majority of these will be made in open meetings. Some decisions have to be taken in private, where they are exempt or confidential as detailed in the Local Government Act 1972. You will be able to attend the discussions on all other decisions.

### **When will the decision come into force?**

Implementation of decisions will be delayed for 5 working days after Members are notified of the decisions to allow Members to refer the decisions to the Overview and Scrutiny Committee, unless the decision is urgent, in which case it may be implemented immediately.

### **What about key decisions taken by officers?**

Many of the Council's decisions are taken by officers under delegated authority. Key decisions will be listed with those to be taken by the Cabinet. Key and Significant Decisions taken under delegated authority are reported monthly and published on the Council's website.

### **Are there exceptions to the above arrangements?**

There will be occasions when it will not be possible to include a decision/report in this Notice. If a key decision is not in this Notice but cannot be delayed until the next Notice is published, it can still be taken if:

- The Head of Democratic Services has informed the Chair of the Overview and Scrutiny Committee or relevant Scrutiny Panel in writing, of the proposed decision/action. (In the absence of the above, the Mayor and Deputy Mayor will be consulted);
- Copies of the Notice have been made available to the Public; and at least 5 working days have passed since public notice was given.
- If the decision is too urgent to comply with the above requirement, the agreement of the Chair of the Overview and Scrutiny Committee has been obtained that the decision cannot be reasonably deferred.
- If the decision needs to be taken in the private part of a meeting (Part II) and Notice of this has not been published, the Head of Democratic Services will seek permission from the Chair of Overview & Scrutiny, and publish a Notice setting out how representations can be made in relation to the intention to consider the matter in Part II of the agenda.

For further information, contact Democratic Services as detailed above.

## Cabinet - 18th November 2013

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<u>Quarterly Budget Monitoring and Performance Report July to September 2013</u>	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	Overview & Scrutiny	None		
<b><u>Medium Term Financial Strategy / Budget 2014-15</u></b>  To consider a report setting out the latest position on the Council's Medium Term Financial Strategy.	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	-	None	√	
<b><u>Thames Valley Berkshire Local Enterprise Partnership - Strategic Economic Plan and City Deal</u></b>  To endorse a report on the Berkshire Strategic Economic Plan and the City Deal.	S&E	All	All	Tracy Luck, Head of Strategic Policy and Communications, Tel: 01753 875518  Sarah Richards, Strategic Director, Regeneration, Housing and Resources, Tel: 01753 875301	-	None		
<b><u>Waste Strategy 2013-2028</u></b>  To consider the recommended actions following the public consultation on the Waste Strategy 2013-2028.	E&O	All	Regeneration & Environment	Nicholas Hannon, Waste & Environment Manager Tel: 01753 875275	Neighbourhoods and Community Services Scrutiny Panel - 19th June	Appendix - Summary of Waste Strategy 2013-28 Public Consultation Activities and Timelines		

**Portfolio Key** – F&S = Finance and Strategy, P & A = Performance and Accountability, C & L = Community and Leisure, E & C = Education and Children, S & E = Social and Economic Inclusion, E & O = Environment and Open Spaces, H & W = Health and Wellbeing, N & R = Neighbourhoods and Renewal

**Bold** – Key Decision      Non-Bold – Non-Key Decision      *Italics* – Performance/Monitoring Report

<b><u>Castlevew Disposal and Acquisition</u></b>	F&S	Upton	All	Amardip Healy, Head of Legal Services Tel: 01753 875035	-	None	√	Yes, p3 LGA
<b><u>Summary of existing policies/strategies and enhancements</u></b>  To endorse a summary of the council's overarching policies and strategies.	N&R	All	All	Sarah Richards, Strategic Director, Regeneration, Housing and Resources Tel: 01753 875301	-	None	√	
<b><u>Public Health agreement of verification of contract</u></b>	H&W	All	Health & Wellbeing	Jane Wood, Director of Wellbeing Tel: (01753) 875751	-	None	√	
<b><u>Slough Commissioning Strategy for Older People 2013-2018</u></b>  To consider a report on the refreshed Older People's Commissioning Strategy for Slough.	H&W	All	All	Alan Sinclair, Assistant Director, Adult Social Care Tel: (01753) 875752	Health Scrutiny Panel - 17/9/13	None	√	
<b><u>Flood Management Update</u></b>  Update on general Flood Management work including the Flood Alleviation Scheme, Community Pathfinder Project, adoption of the Surface Water Management Plan and Strategic Flood Risk Assessment and update on the SUDS approval and adoption board.	N&R	All	All	Alex Deans, Head of Highways Engineering Tel: (01753) 875633	-	None		
<b><u>References from Overview &amp; Scrutiny</u></b>  <i>To consider any recommendations from the Overview &amp; Scrutiny Committee and Scrutiny Panels.</i>	P&A	All	-	Greg O'Brien, Democratic Services Officer Tel: 01753 875013	-	None		

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<u>Notification of Forthcoming Decisions</u> <i>To present to Cabinet the latest published Notification of Decisions.</i>	F&S	All	-	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		
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## Cabinet - 16th December 2013

Item	Port- folio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<b><u>SRP Partnership Business Plan</u></b> To consider a report seeking agreement of the Slough Regeneration Partnership (SRP) Partnership Business Plan.	N&R	All	All	Sarah Richards, Strategic Director, Regeneration, Housing and Resources Tel: 01753 875301	-	None		
<b><u>Future Use of Gurney House</u></b> To consider a report on the outcomes of the Options Appraisal following the Cabinet decisions taken in October 2013.	N&R	Upton	All	Neil Aves, Assistant Director of Housing Tel: (01753) 875527	-	None	√	Yes, p3 LGA
<u>References from Overview &amp; Scrutiny</u> <i>To consider any recommendations from the Overview &amp; Scrutiny Committee and Scrutiny Panels.</i>	P&A	All	-	Greg O'Brien, Democratic Services Officer Tel: 01753 875013	-	None		
<u>Notification of Forthcoming Decisions</u> <i>To present to Cabinet the latest published Notification of Decisions.</i>	F&S	All	-	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		

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## Cabinet - 20th January 2014

Item	Port- folio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><b><u>References from Overview &amp; Scrutiny</u></b></p> <p><i>To consider any recommendations from the Overview &amp; Scrutiny Committee and Scrutiny Panels.</i></p>	P&A	All	-	Greg O'Brien, Democratic Services Officer Tel: 01753 875013	-	None	√	
<p><b><u>Notification of Forthcoming Decisions</u></b></p> <p><i>To present to Cabinet the latest published Notification of Decisions.</i></p>	F&S	All	-	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None	√	

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